

University of Colorado, College of Nursing
Graduate Course Syllabus

Course Number	Course Name			
NURS 6761	Advanced Assessment			
			Didactic:	Clinical
Term:	Summer 2023	Course Credits:	3	
Course Website:	Canvas			

Instructor(s):	Jennifer Fisher DNP, WHNP Jeanne Burnkrant, DNP, AGNP Holly Strain, MSN, AGPCNP	Class Meeting: Day/Times	6/5 8:45-12:00 MST In Person or Live Zoom, 12:00-3:00 required Async Tuesdays at 12:30 MST Wednesdays at 12:00 MST optional to attend live must review 7/26 & 8/2 for in person labs 7/27 & 8/3 for testing Intimate Exam Labs on Mult dates Telehealth on Mult dates
Phone:	prefer email	Class Location: Building/Room	Online via Zoom and in person as noted
Email:	Jennifer.fisher@cuanschutz.edu Jean.burnkrant@cuanschutz.edu Holly.strain@cuanschutz.edu	Lab Location: Building/Room (if applicable)	
Office Hours:	Weekly by zoom or in person appointment		CAPE – on lab and testing dates above

COURSE OVERVIEW

Welcome:

University Course Catalog Description:

Students develop advanced skills in interviewing, physical examination, critical thinking, diagnostic tool use, and documentation required of advanced practice nurses providing care for clients across the lifespan. Case study analyses are used to expose students to common health complaints seen.

Course Overview:

This course prepares the advanced practice nurse to conduct focused and comprehensive health assessments of individuals across the lifespan. The process of critical thinking is emphasized as the

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primary means of collecting and analyzing data obtained from the history, physical examination, and diagnostic procedures.

The clinical lab portion of the course will emphasize the application of advanced assessment techniques to perform comprehensive and focused health assessments of individuals across the lifespan. Critical thinking skills are developed through repeated clinical analysis and synthesis of subjective and objective data gathered.

Learners will receive instruction on how to accurately assess body systems. A virtual patient, readings and assignments will assist in learning how to elicit a health history, conduct comprehensive and problem focused physical exams, and analyze subjective and objective data gathered to recognize variations of normal and what is abnormal.

Teaching Strategies Include: readings, on-line lectures, written assignment work groups, examinations, virtual patients, case studies, advanced assessment laboratory experiences with standardized physical education teaching associates (SPETAs) and standardized patients, and individual written assignments.

Content Outline:

1. Utilizing communication frameworks to navigate clinical encounters.
2. Orientation to working with simulation software using patient avatars.
3. Documentation of subjective and objective clinical findings in SOAP note format to include problem-focused and wellness or preventative visits.
4. In-depth physical assessment skills for all body systems: head-neck-oral system, abdominal; pulmonary; cardio-vascular; upper and lower musculoskeletal; male and female genitourinary; neurological, eye, and skin. Clinical pearls will address alterations to physical examination across the lifespan.
5. Introduction to telehealth with focus on encounter variations and appropriate technology use.
6. Introduction to the SNAPPS format for clinical encounter presentation.
7. Introduction to SBIRT and its use across various populations.
8. Introduction to billing and coding concepts including ICD, CPT and Visit coding.
9. Interprofessional learning opportunities with other AMC programs to enhance examination skills and healthcare team collaboration.
10. Facilitated physical examination small group practice utilizing CON faculty and lay clinical educators.
11. Major system anatomy review with both superficial landmark recognitions as well as critical vascular, lymphatic, skeletal, soft tissue, pelvic, abdominal and neurological systems.

Course Outcomes:

1. Identify appropriate subjective and objective data sources.

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2. Synthesize subjective and objective data with evidence-based resources in order to plan patient care.
3. Utilize a comprehensive communication framework to conduct and navigate encounters in order to provide quality and safe care.
4. Demonstrate a professional, ethical, caring, and culturally sensitive approach when assessing patients.

Required Texts and Materials:

1. Ball, J.W., Dains, J.E., Flynn, J.A., Solomon, B.S., & Stewart, R.W. (2023) Seidel's Guide To Physical Examination: An Interprofessional Approach (10 ed.). Elsevier.
 - *PLEASE NOTE – this book is available as an eBook via the Strauss HSL Library for FREE – must sign into library to access via <https://www-clinicalkey-com.proxy.hsl.ucdenver.edu/#!/content/book/3-s2.0-B9780323761833120017>*
2. ShadowHealth Advanced Health Assessment. (2021) Shadowhealth an Elsevier Company.
 - For registration and purchase, See Welcome Letter in Canvas Module
 - For support <https://support.shadowhealth.com/hc/en-us>
3. Epocrates ® (May 31, 2022). Mobile App Database. <https://online.epocrates.com/> (free version fine)
4. Articles, videos, and websites as indicated in modules.

Equipment:

- **Computer:** You will need regular and durable access to internet and a computer that can process the ShadowHealth software application
- **Stethoscope:** You will be required to own and bring a high-quality stethoscope to your laboratory experiences.
- **Lab coat:** Please check with your program specialty to see if a lab coat is required for clinical hours.

The short lab coat can be purchased at the AMC bookstore located on the first floor of ED II South. Costs run around \$60.00. The short white lab coat must have the University Seal and College of Nursing on the right side and your name on the left. You may choose script or block lettering in your current credentials (i.e. Nancy Nurse, BSN). There will be a form to fill out at the bookstore to order.

Supplementary (optional) Texts& Resources:

1. Henderson, M., Tierney, L., & Smetana, G. (2012). The patient history: an evidenced based approach to differential diagnosis (2nd ed.). McGraw Hill/Lange. ISBN: 9780071624947 (very beneficial in clinic and when completing assignments)
2. American Psychological Association. (2020). *Publication Manual of the American Psychological Association* (7th ed.).
3. Diagnosaurus: Differential Diagnosis Tool. Available for Apple and Android platforms; purchase at the app store for your device.

Course Schedule: See Canvas Modules for details

Date:	Topic:	Required Activities:	Assignment(s):
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6/5/2022	Orientation to course and ShadowHealth Introduction to Calgary Cambridge Communication Framework and SOAP note data gathering and organization Communication, SBIRT	Class ShadowHealth tutorials Canvas module	ShadowHealth tutorials CC Comm pinterest board Get to know your writing group Group Charter ShadowHealth Case SOAP Note
6/12/2022	HEENT	Canvas module ShadowHealth Case SOAP note writing	ShadowHealth case ShadowHealth Debrief/Note Prep SOAP note
6/19/2022	PULM	Canvas module ShadowHealth Case SOAP note writing	ShadowHealth case ShadowHealth Debrief/Note Prep SOAP note
6/26/2022	CV	Canvas module ShadowHealth Case SOAP note writing	ShadowHealth case ShadowHealth Debrief/Note Prep SOAP note
7/3/2022	AB	Canvas module ShadowHealth Case SOAP note writing	ShadowHealth case ShadowHealth Debrief/Note Prep SOAP note
7/10/2022	MSK	Canvas module ShadowHealth Case SOAP note writing	ShadowHealth case ShadowHealth Debrief/Note Prep SOAP note
7/17/2022	Neuro and FLOATING: Mental Health	Canvas module ShadowHealth Cases	ShadowHealth Cases ShadowHealth Debrief/Note Prep SOAP note
7/24/2022	Lab and Final Practical Examination Final SOAP note FLOATING: Skin and URO/GYN	Canvas module ShadowHealth Cases Lab session Testing	ShadowHealth Cases ShadowHealth Debrief/Note Prep SOAP note CAPE
7/31/2022	Lab and Final Practical Examination Final SOAP note	ShadowHealth Case SOAP note writing Lab session	ShadowHealth case

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	FLOATING: Skin and URO/GYN	Testing	
8/7/2022	Remediation Probably 8/9 FLOATING: Skin and URO/GYN		Self reflection Remediation TBD if needed

Evaluation

I. Assignments

Assignments are accessed via Canvas with full rubrics, opening and closing dates listed inside the corresponding assignment. It is the student's responsibility to carefully read assignment instructions and clarify prior to due dates.

Knowledge Application

1. Orientation Attestation
2. Communication Pinterest Board
3. ShadowHealth tutorials
4. ShadowHealth cases

Collaborative Work

1. Get To Know your writing group
2. Group Charter
3. Seven Group ShadowHealth Debriefs
4. Seven Group SOAP Note Writing assignments

Final Practical Examination

1. Three practical encounters in the CAPE: HENT/NEURO & CV/PULM/AB/MSK & Telehealth/Communication
2. Individual ShadowHealth Case
3. Individual SOAP Note

Role development

1. Self-Reflection on TELEHEALTH

It is recommended that you complete two games (you do not need to hand these in) to help you review anatomy

- Whack-a-Bone: www.anatomyarcade.com
- Poke-a-Muscle: <http://www.kongregate.com/games/anatomyarcade/poke-a-muscle>

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Basis for Final Grade

ASSIGNMENT GROUP	PERCENT OF FINAL GRADE
Knowledge Application	20%
Collaborative Work	37%
Final Practical Examination Assignments	41%
Self-Reflection on TELEHEALTH	3%
	100%

Grading Scale

Letter Grade:	Points:	Percent:
A		94 – 100%
A-		90 – 93%
B+		87 – 89%
B		84 – 86%
B-		80 – 83%
C+		77 – 79%
C		74 – 76%
C-		70 – 73%
D+		67 – 69%
D		64 – 66%
D-		60 – 63%
F		0 – 59%

XIII. Grade Dissemination

Assignments in this course will be returned via Canvas within 2-7 days of due date unless otherwise specified. Some assignments may be muted until all student work has been graded.

Graded tests and assignments in this course will be returned via the Canvas course shell. You can access your scores in Canvas. Your final course letter grade will be found in UCDAccess at the end of the semester. All web grading information can be found at <http://www.ucdenver.edu/student-services/resources/registrar/students/Pages/default.aspx>

Policies

Please refer to the University of Colorado, College of Nursing student handbook for detailed information about college policies and expectations.

Handbooks are located at: <https://nursing.cuanschutz.edu/student-life/student-handbooks>

Course Procedures

I. Course Policies: Grades

a. Rounding of Final Course Grades

- i. Final Course letter grades are calculated and submitted to the registrar based on whole numbers. A minimum standard of rounding in all courses is necessary to provide consistency and transparency to students. Only the final course grade that represents the completion of all coursework will be used for rounding purposes. The calculated final course grade will be rounded using the number in the tenth position after the decimal of the final grade calculations. Final course grades of 0.5 and higher will be rounded up to the next whole number. When the number at the tenth decimal place is less than 0.5 the grade is rounded down to the next whole number. For example, a final course grade of

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87.52% will be rounded up to 88%. A final course grade of 87.49% will result in a final grade of 87%.

b. Attendance Policy:

- i. Class attendance and participation is a professional expectation.
 1. Take responsibility for keeping up with the readings and assignments for each scheduled class or content area.
 2. Class participation and completion of all learning activities is required for successful completion of this course.
 3. Participate in discussions (in class or online) to define, interpret, summarize, give examples, make conclusions, etc. about the concepts discussed and about what your classmates have discussed.
- ii. Mandatory In-Person Activity Absence Policy:
 1. All mandatory dates are published with registration and program materials ahead of the course start.
 2. In person activities will be scheduled in the first week of class and at other points in the semester.
 3. Any student having an unexcused absence for one mandatory class session will have their final grade percent reduced by 5%. Any student having an unexcused absence for two mandatory class sessions will have their final grade percent reduced by one full letter grade (i.e., 10%). Any student having an unexcused absence for three or more mandatory class sessions will receive a Failing Grade for the course.
 4. If the absence is excused, missing a class or activity in the CAPE is handled case by case and on a space available basis. It may mean an incomplete or the need to retake the entire course in the next semester.

iii.

UC Denver Student Attendance and Absences Policy:

http://www.ucdenver.edu/faculty_staff/employees/policies/Policies%20Library/7XXX%20Student%20Affairs/7030%20-%20Student%20Attendance%20and%20Absences.pdf

c. Late Work Policy:

Due dates for assignments are clearly posted on the syllabus. It is your responsibility to submit these assignments on time and according to their defined critical elements. Late assignments turned in after a posted deadline will not be graded and the student will receive a zero for that assignment unless previous arrangements have been made with the instructor. Late work is defined as:

Any assignment submitted after the posted due date

d. The consequence for late assignments is:

The student will receive a ZERO for any assignment turned in after the due date unless previous arrangements have been made with the instructor.

e. Extra Credit Policy:

There is no extra credit in this course

f. Grades of Incomplete Policy:

- i. The current university policy concerning incomplete grades will be followed in this course. Incomplete grades are given only in situations where unexpected emergencies

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prevent a student from completing the course and the remaining work can be completed the next semester. Your instructor is the final authority on whether you qualify for an incomplete. Incomplete work must be finished by the end of the subsequent semester or the "I" will automatically be recorded as an "F" on your transcript.

g. Rewrite/Resubmit Policy:

- i. Most ShadowHealth cases allow students to resubmit more than one time to get the required percentage on the activity. Please carefully read the instructions of the assignment to understand parameters as they are not all the same.

h. Group Work Policy:

It is expected that all students will participate equally within groups. It is expected that all students will be respectful of each other's work and thoughts. There is much to be learned from fellow students who may have a different approach to the assignment. Students are required to check their emails every 24 hours and respond to group members as required to complete group work. If problems arise with completion of group work, you must notify your group with adequate time before project is due and attempt to resolve within the group. If resolution is not possible notify course faculty to discuss a solution. Changing groups is not an option.

All members of the group get the same grade so make sure you read what the final product is.

Group Norms: Because learners will be working with a small group during this course, it is imperative that the group function from a basis of respect for each other. Bullying, belittling, or other personal attacks will not be tolerated. Group members must learn to trust each other and be transparent in your interactions. Listen carefully to each other and avoid defensive responses. This is a demanding course and it is essential that members support each other. It's okay to not know the right answer and to admit it. The team can find the answer. And finally, because the group will all earn the same grade for each person's work, each member needs to own the whole note, not just a piece.

II. Course Policies: Technology

a. E-Mail Policy:

- i. Students and faculty must use University of Colorado assigned email addresses or Canvas for all email correspondence. The College of Nursing has the right to send communications to students via e-mail and the right to expect that those communications will be received and read in a timely fashion. Not reading e-mail does not absolve a student from the responsibilities associated with communication sent to his or her official e-mail address.

CU CON Online Communication Policy:

<https://www1.ucdenver.edu/docs/librariesprovider2/student-resources/student-handbooks/all-student-handbook.pdf#page=27>

b. Canvas Policy:

- i. Canvas will be the primary tool used to access class notes, announcements and track your grade for this course. It is your responsibility to access Canvas frequently for announcements and class materials, as well as information about your clinical

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assignments. Any questions about access or utilities on Canvas should first be directed to Canvas help site.

c. Laptop and Mobile Device Usage Policy:

- i. Laptops are allowed in class during all class lectures, but must be turned off and stored during exams. Turn off or mute cell phones and pagers during class time. NO cell phone conversations or text messaging is permitted during class or exam time.

d. Classroom Devices Policy:

- i. A basic calculator for medication calculation exercises is allowed in class and during examinations. Please ask the specific lecturers regarding recording of their lectures.

e. Classroom Response Clickers:

- i. Response ware technology may be used throughout the course for interactive participation in class.

f. Web and Video Conferencing Technology:

- i. This class will use Zoom, which is a web and video conferencing tool. Please be sure you have Zoom installed and are familiar with using the tool. Below are tips for participating in a Zoom session:
 1. Join the meeting early and test speaker, microphone, and camera settings.
 2. Keep speakers away from microphones to avoid feedback.
 3. Use a headset with microphone if possible; and
 4. Do not join a meeting from multiple devices
- ii. **Web and Video Conferencing Engagement:** Whether we meet in person, on Zoom, or in other digital formats, we are in a professional community. As professionals, we are expected to:
 1. show up on time.
 2. be prepared for our collective work.
 3. be appropriately attired; and
 4. try to limit distractions in our individual workplaces.
 5. As members of a community, please consider the effects of your actions on your colleagues, just as you would in a physical classroom:
 - a. keep your video on
 - b. mute yourself when not speaking
 - c. focus your attention on the speaker

Please let the faculty know if you are having difficulties interacting in class via Zoom, and if there are reasons you cannot follow the above guidelines.

g. Online Test Proctoring and Security:

- i. Test security and integrity is of utmost importance at the CON. The CON is committed to ensuring the fair and impartial administration and grading of all program assessments. The use of Proctorio, the fully automated, private, and secure online proctoring service may be required when completing Canvas based learning assessments. Therefore, students will be required to have a webcam (USB or internal) with a microphone when taking an exam or quiz. Proctorio requires use of the Chrome browser and installation of the Proctorio extension. Proctorio is supported on both PC (Windows) and Macintosh devices.
- ii. **Proctorio Set-up Information and Resources:**
 - a. Download and install the Google Chrome browser: <https://www.google.com/chrome>

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- b. Download and install the Proctorio extension: <https://getproctorio.com>
- c. Review the Proctorio Guide for Test Takers <https://proctorio.com/support> and Proctorio FAQ for students.
- d. Learn more about Proctorio: <https://proctorio.com/students>
- iii. **Proctorio Implementation Recommendations:**
 - a. Make sure you are taking the exam in an environment where you will not be interrupted.
 - b. Do not take the exam in a public setting as Proctorio will note movement in the background such as people walking by and “flag” your exam for suspicious activity.
 - c. Review the faculty’s instructions regarding materials that may and may not be used during the exam.
 - d. Before starting the exam, know how much time is allotted for the exam and make sure you have enough time to complete the exam.
 - e. Ensure that your computer or tablet is on a firm surface (a desk or table).
 - f. Consult with the [Office of Disability Resources & Services \(DRS\)](#) if you need accommodations for online proctoring services.

III. Course Policies: Student Expectations

Students are expected to attend all class sessions or review posted recordings and are responsible for all content and class work assigned and/or covered in class or online.

- CU CON Policy Statement Professional Role Behaviors:
<https://www1.ucdenver.edu/docs/librariesprovider2/student-resources/student-handbooks/all-student-handbook.pdf#page=18>
- a. **Professional Role Behavior and Honor Code:**
 - i. Students are expected to engage in conduct that a) is consistent with designated policies and procedures of the course and college and b) demonstrates professional behaviors. Students are expected to have read and abide by the **CU-CON Policy Statement for Professional Role Behaviors and the Student Honor and Conduct code**: “The health professions are based on a high degree of trust by the individuals they serve. Students entering the health professions have a particular obligation, therefore, to conduct themselves at all times in a manner that reflects honesty, integrity and respect for others” (Student Handbook).
- b. **Graduate Program Policies and Procedures:**
 - i. Please refer to the Student Handbook, which can be found online at the main College of Nursing webpage.
<https://nursing.cuanschutz.edu/student-life/student-handbooks>
- c. **Students Called for Military Duty:**
 - i. Please contact the course coordinator if you are called for military duty. Plans will be made according to the length of military service and class or clinical time missed.

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d. Course Ethics:

- i. Merriam-Webster's online dictionary (2005) defines plagiarizing as: *To steal and pass off (the ideas or words of another) as one's own: use (another's production) without crediting the source...to commit literary theft: present as new and original an idea or product derived from an existing source.* (Merriam-Webster's Online Dictionary, <http://www.m-w.com>, accessed 08/26/07).
- ii. The CU College of Nursing Student Honor and Conduct Code policy requires that course professors and fellow students who suspect plagiarism or other violations of the honor code must immediately report the incident to the Student Honor and Conduct Committee. This committee evaluates the situation and determines the appropriate consequences. Potential consequences include termination of the student's enrollment in the College of Nursing. If you are caught violating the honor code, faculty will recommend your dismissal to this committee and to the Dean.
- iii. Your personal integrity is something that takes you a lifetime to build, but only seconds to destroy. Faculty will expect that all work submitted by you is authentic; and that all online testing answers are your individual work, without any assistance from any other person, the Internet, or any other sources, unless I have stipulated that you may use a specific source to complete the assignment.

e. Professional Behavior:

- i. The expected outcomes of the student's ability to conduct oneself in a professional manner, and to lead and to engage in effective group interaction will be demonstrated by the student's professional behaviors in the classroom and to their peers. Successful achievement of these outcomes is based on the following critical elements: The student will:
 1. Adhere to the CON Guidelines for Professional Role Behaviors and the UCD Student Honor and Conduct Code.
 2. Be considerate of your classmates and faculty and help promote an effective learning atmosphere.
 3. Communicate to faculty and peers in a professional and respectful manner at all times.
 4. Email: Professional communication is expected in all emails sent to faculty or other students. Use of professional titles, appropriate subject lines, and proper written communication structure.
 5. Turn off or mute pagers and cell phones during class time. NO cell phone conversations or text messaging is permitted during class or exam time.
 6. Take responsibility for keeping up with the readings and assignments for each scheduled class or content area.
 7. Class participation and completion of all learning activities is required for successful completion of this course. Participate in discussions (in class or online) to define, interpret, summarize, give examples, make conclusions, etc. about the concepts discussed and about what your other classmates have discussed.

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8. Children are not allowed in classrooms. Students must find alternative childcare during class time.
 - **Professional Behavior:** refer to the CU CON Policy Statement Professional Role Behaviors:
<https://www1.ucdenver.edu/docs/librariesprovider2/student-resources/student-handbooks/all-student-handbook.pdf#page=18>
 - CU CON Children in the Workplace and/or Classroom Policy:
<https://www1.ucdenver.edu/docs/librariesprovider2/student-resources/student-handbooks/all-student-handbook.pdf#page=33>
- f. **Civility:**
 - i. Our commitment is to create a climate for learning characterized by respect for each other and the contributions each person makes to class. We ask that you make a similar commitment.
- g. **Inclement Weather Policy:**
<http://www.ucdenver.edu/anschutz/studentresources/student-assistance/organizations/senate/Documents/Inclement%20Weather%20Procedure-1.pdf>
UC Denver Emergency Weather: (877) 463-6070 or www.ucdenver.edu/alert
CU CON Inclement Weather Policy (refer to the policy for Anschutz, AMC and South): <https://www1.ucdenver.edu/docs/librariesprovider2/student-resources/student-handbooks/all-student-handbook.pdf#page=34>
- h. **Campus Assessment, Response & Evaluation (CARE):**
 - i. The purpose of the team is to assess whether individuals pose a risk to themselves or others and to intervene when necessary and, more generally, to identify and provide assistance to those in need. The team takes a preventive approach to risk assessment by offering resources, referrals, and support to both the concerning individual and those impacted by their behavior. Additional information regarding this resource may be found at:
<http://www.ucdenver.edu/life/services/CARE/Pages/default.aspx>
- i. **Writing Center:**
 - i. Writing assistance is available through the Writing Center. Additional information regarding this resource may be accessed at: <https://clas.ucdenver.edu/writing-center/locations/writing-center-cu-anschutz>
- j. **Religious Observances:**
 - i. The University of Colorado Denver, Anschutz Medical Campus has a legal obligation to accommodate students who must be absent from an educational activity in order to observe religious holidays or other observances. Students should speak to the faculty member to request accommodations for religious observances in advance during the first week of class. Requests received by faculty must be kept confidential and should be considered unless they create an undue hardship. If the student and faculty member cannot agree on an

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accommodation, the matter should be referred to the Assistant Dean for Graduate Programs for resolution.

k. Student Resources:

- i. The COVID-19 & the CU Anschutz Community web page is an excellent 'one stop' resource for students. Here is the link: <https://www.cuanschutz.edu/coronavirus> Check out the 'Student Resources' on the home page!
- ii. Self-care and well-being are vital in this time of pandemic. Please see below for student mental health services:
 1. https://medschool.cuanschutz.edu/psychiatry/programs/student-resident-mental-health?_ga=2.122415883.1223643523.1594400176-429935025.1588860194
 2. And also here <https://www.ucdenver.edu/anschutz/studentresources/student-assistance/student-wellbeing/Pages/home.aspx>
 3. <https://www.ucdenver.edu/anschutz/studentresources/student-assistance/student-wellbeing/Pages/home.aspx>
 4. Case management team:
<https://www.ucdenver.edu/anschutz/studentresources/student-assistance/student-wellbeing/Pages/case-management.aspx>

University Policies

I. Access

- I. **Disability Access:** the University of Colorado Anschutz Medical Campus is committed to providing equitable access to our programs for students with disabilities (e.g., psychological, attentional, learning, chronic health, sensory, and physical).
- II. To engage in a confidential conversation about the process for requesting reasonable accommodations in the classroom and clinical settings please contact The Office of Disability, Access, and Inclusion at: disabilityaccess@cuanschutz.edu or begin the process via the website: <https://www.cuanschutz.edu/offices/office-of-disability-access-and-inclusion>. Accommodations are not provided retroactively, therefore, students are encouraged to begin this process early.

II. Nondiscrimination and Sexual Misconduct:

- I. The University of Colorado Denver is committed to maintaining a positive learning, working and living environment. University policy and Title IX prohibit discrimination on the basis of race, color, national origin, sex, age, disability, pregnancy, creed, religion, sexual orientation, veteran status, gender identity, gender expression, political philosophy or political affiliation in admission and access to, and treatment and employment in, its educational programs and activities. University policy prohibits sexual misconduct, including harassment, domestic and dating violence, sexual assault, stalking, or related retaliation.

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Title IX requires the university to designate a Title IX Coordinator to monitor and oversee overall Title IX compliance. The University Title IX Coordinator is available to explain and discuss: your right to file a criminal complaint; the university's complaint process, including the investigation process; how confidentiality is handled; available resources, both on and off campus; and other related matters. Students may report allegations of discrimination or harassment through the Office of Equity: <http://equity.ucdenver.edu/>.

III. Academic Honesty

I. Student Code of Conduct:

- a. Students are expected to know, understand, and comply with the ethical standards of the university, including rules against plagiarism, cheating, fabrication and falsification, multiple submissions, misuse of academic materials, and complicity in academic dishonesty.
- b. For suggestions on ways to avoid academic dishonesty, please see the Academic Honesty Handbook at http://www.ucdenver.edu/faculty_staff/faculty/center-for-faculty-development/Documents/academic_honesty.pdf

II. Plagiarism

- a. is the use of another person's ideas or words without acknowledgement. The incorporation of another person's work into yours requires appropriate identification and acknowledgement. Examples of plagiarism when the source is not noted include: word-for-word copying of another person's ideas or words; the "mosaic" (interspersing your own words here and there while, in essence, copying another's work); the paraphrase (the rewriting of another's work, while still using their basic ideas or theories); fabrication (inventing or counterfeiting sources); submission of another's work as your own; and neglecting quotation marks when including direct quotes, even on material that is otherwise acknowledge.

III. Cheating

- a. involves the possession, communication or use of information, materials, notes, study aids, or other devices and rubrics not specifically authorized by the course instructor in any academic exercise, or unauthorized communication with any other person during an academic exercise. Examples of cheating include: copying from another's work or receiving unauthorized assistance from another; using a calculator, computer, or the internet when its use has been precluded; collaborating with another or others without the consent of the instructor; submitting another's work as one's own.

IV. Fabrication

- a. involves inventing or counterfeiting information - creating results not properly obtained through study or laboratory experiment. Falsification involves deliberate alteration or changing of results to suit one's needs in an experiment or academic exercise.



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V. *Multiple submissions*

- a. involves submitting academic work in a current course when academic credit for the work was previously earned in another course, when such submission is made without the current course instructor's authorization.

VI. *Misuse of academic materials*

- a. includes: theft/destruction of library or reference materials or computer programs; theft/destruction of another student's notes or materials; unauthorized possession of another student's notes or materials; theft/destruction of examinations, papers, or assignments; unauthorized assistance in locating/using sources of information when forbidden or not authorized by the instructor; unauthorized possession, disposition, or use of examinations or answer keys; unauthorized alteration, forgery, fabrication, or falsification of academic records; unauthorized sale or purchase of examinations, papers, or assignments.

VII. *Complicity in academic dishonesty*

- a. involves knowingly contributing to or cooperating with another's act(s) of academic dishonesty.

Important Dates to Remember

The College of Nursing academic calendar is available at

<https://nursing.cuanschutz.edu/student-life/academic-calendar-and-resources>